

CCTV POLICY – Updated April 2020

Policy Title: Closed Circuit Television (CCTV) Policy

CCTV Owner: Gold Coast Sports Flying Club Inc

Category: Operational

Scope: This CCTV policy applies to all members, users & visitors at the GCSFC – Heck Field Facility

Purpose: This policy sets out a framework for the operation of closed-circuit television (CCTV) surveillance systems at Gold Coast Sports Flying Club

Gold Coast Sports Flying Club (GCSFC) has installed closed-circuit television (CCTV) to protect people and assets, in and around the airfield property, (Heck Field), in the most effective manner possible including, where necessary, through the appropriate application of a 24 hour, CCTV surveillance systems.

The primary security use of CCTV is to

- Discourage and/or detect unlawful behaviour in and around the Gold Coast Sports Flying Club airfield, thereby enhancing the safety and security of all people, assets and property at Heck Field.

Other applications and uses of Gold Coast Sports Flying Club CCTV include but are not limited to

- Traffic management, the recording of individual number plates from vehicles coming and going from the airfield.
- The use of CCTV footage for public broadcast on WebCam sites for the purpose of recording local weather conditions. (Club website, OzRunways, AvPlan etc)
- Possible uses for accident investigation

Appropriate operating procedures shall be applied to all security CCTV applications to ensure effective and ethical management of recorded information. This recorded information will be appropriately maintained and accessed only by authorised users.

All security CCTV systems installed comply with the following:

- All CCTV controls and recorders are located in a secure area with controlled user access.
- Access to CCTV controllers and recorders shall be limited only to authorised users as appointed by the committee.
- CCTV recorder access may include Queensland Police, CASA, RA-Aus only if requested and approved by the committee.
- CCTV cameras and coverage are in the public areas only.

Your access to the Gold Coast Sports Flying Club, Heck Field, and any areas that are subject to recording implies your consent and acceptance that you will be recorded.

End.